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The Benefits of a Resounding Resume

Everything you need to know about creating the perfect resume in ONE book.

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Why you need to buy this book

There are no crowds along the extra mile.

You need your resume to get your foot in the door.

Then your skillsets and personality have a chance at landing you that dream job.

Sure, you can Google some resume writing ideas, but those articles aren't going to give you all the **extra information** that's in this book, and nor will they provide you with **templates** to the most **stylishly formatted resume** you (or any recruiter) have ever laid eyes on.

Click here to buy the book now.

Read the preview if you'd like to know a little more.

Let's get you off to a Winning Start

You want to create *the* most impressive resume, but you have no idea where to start or how to get going.

This book will not only tell you everything you need to know about putting together a successful summarisation of your work history, it will also guide you, step by step, through the process of taking your information and turning it into a compelling resume.

Full of real examples, this book will equip you to better understand the value of a powerful curriculum vitae.

The first step will be getting your head in the right place.

Do you want an enticing resume? Then shelve your modesty and get ready to sell yourself!

We're not talking about false promises and misleading information; we're talking about portraying your strengths and your accomplishments in such a functional way that a prospective employer will find you irresistible.

Research suggests that CVs are *scanned* and not read; this means that your resume has about ten seconds to make a slam dunk impression.

We encourage you to use the information we provide to write eye-catching content that will make your resume jump out from the rest.

You will find this book easy to read and practical in its application as it is divided into three sections for quick referencing.

Part 1: Knowledge is Power

This section of the book will give you all the information you need to create an awesome resume.

We will cover the following topics:

- ✓ The reason you require a resume.
- ✓ Recommendations for a resplendent resume.
- ✓ Open with an outstanding objective.
- ✓ Read your resume as a recruiter would.
- ✓ Three kinds of resumes.
- ✓ Research the company.
- ✓ Overcoming resume challenges.

Part 2: Writing the Perfect Resume

This section of the book has three chapters.

1. The first chapter is a step-by-step guide to writing a winning resume. It includes examples that you can follow as you compile your own.
2. The second chapter lists power words that you can tap into to add spunk to your CV.
3. The third chapter details the facts you will need to write a great cover letter to accompany your remarkable resume. This includes the following information:
 - ✓ The difference between a cover letter and a resume.
 - ✓ Structuring an effective cover letter. Including an example that you can refer to as you write your own.

Part 3: Go the Extra Mile

This section of the book deals with some additional things you can do to increase your chance of being noticed in the sea of candidates, especially with regard to the use of social media to make a good impression.

Remember

You need your resume to get your foot in the door.

Only then can your skillsets and personality land you that dream job.

Sure, you can Google some resume writing ideas, but those articles aren't going to give you all the extra information that's in this book, and nor will they provide you with templates to the most stylishly formatted resume you (or any recruiter) have ever laid eyes on.

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